Ottawa Valley Waste Management Board
Minutes
March 26, 2026

A meeting of the above Board was held at 3:01 p.m. on the above date, with the following persons in attendance:

Ottawa Valley Waste Management Board:
Steve Bennett, Chairperson, Township of Laurentian Valley
Murray Rutz, Member, Vice-Chairperson, Town of Petawawa
Andrew Plummer, Member, City of Pembroke
James Brose, Member, Township of North Algona Wilberforce

Ottawa Valley Waste Recovery Centre:
Laurie Benjamin, General Manager
Daniel Burke, Ottawa Valley Waste Recovery Centre
Elizabeth Graham, Communications and Special Waste Supervisor
Ron McMillan, Operations Supervisor

Jack Wilson, Township of Laurentian Valley, PLC Member
Peter Harrington, Welch LLP

Quorum
The attendance of at least two-thirds of the members of the Board representing the parties hereto shall constitute a quorum at the Board meeting. A quorum is in attendance for today's meeting.

Votes
For today's meeting the total number of votes is 12, all matters coming before the Board for approval or consideration shall be decided by a majority vote of greater than 50% of the total votes taken regarding any matter before the Board for decision where such majority vote represents a majority vote of greater than 50% of the parties voting.

1. <u>Approval of March 26, 2026 Meeting Agenda</u>
Moved by: Murray Rutz
Seconded by: Andrew Plummer
The agenda was approved as amended.
8a. Battery Recycling Agreement
Carried

2. <u>Declaration of Pecuniary Interest</u>
None.

3. <u>Approval of January 29th, 2026 Meeting Minutes</u>
Moved by: Andrew Plummer
Seconded by: Murray Rutz
That the Minutes of January 29th, 2026 meeting be adopted as presented.

Carried

4. Transfer of Surplus to Reserves

A resolution was passed:
Resolution
That:
The Board approves the transfer of the 2025 operating surplus of $28,390.37 to the Vehicle & Rolling Stock Reserve as of December 31, 2025.
Moved by: Murray Rutz
Seconded by: Andrew Plummer
Carried

A resolution was passed:
Resolution
That:
The Board approves the transfer of all interest earned, net of expenses, during 2025 in the perpetual care investments to the perpetual care reserve.
Moved by: Murray Rutz
Seconded by: James Brose
Carried

A resolution was passed:
Resolution
That:
The Board approves the transfer of interest earned, net of expenses, during 2025 in the working capital bank account to the working capital reserve fund.
Moved by: Murray Rutz
Seconded by: Andrew Plummer
Carried

5. Perpetual Care Investment Update (Report 26-A-07)

This report was presented for information purposes only.

6. Audited Financial Statements

Peter Harrington reviewed the 2025 Audited Financial Statements.

A resolution was passed:
Resolution
That:
The Board approve the 2025 Audited Financial Statements as presented.
Moved by: James Brose
Seconded by: Andrew Plummer
Carried

Peter left the meeting.

7. Caser Loader – Resolution

A resolution was passed:
Resolution
That:
The Board approves the purchase of a 2024 Case 721G Loader in the amount of $335,311.27 minus

$80,000 trade-in allowance for the Centre's 2019 Case 721G Loader for a total cost of $255,311.27 plus HST from Terapro Construction through the cooperative purchasing LAS program.
Moved by: Murray Rutz
Seconded by: James Brose
Carried

8. <u>Compost Sale Pricing (Report 26-A-09)</u>
A resolution was passed:
Resolution
That:
The Board approve modified pricing and reduce the quantity limit for bulk sales of SSO compost in 2026:

Compost Type	Price	HST	Total
Bulk Rate – SSO ONLY – **4 cubic yards** and over, purchased at one time	$8	$1.04	$9.04/cubic yard

Moved by: Andrew Plummer
Seconded by: James Brose
Carried

8a. <u>Battery Recycling Agreement (Report 26-A-11)</u>
This report was presented for information purposes only.

9. <u>Corporate Policy E-01 – Hours of Work and Overtime</u>
A resolution was passed:
Resolution
That:
The Board approve Corporate Policy E-01 Hours of Work and Overtime.
Moved by: Murray Rutz
Seconded by: James Brose
Carried

10. <u>Bulky Waste Processing (Shredding) (Report 26-A-08)</u>
A resolution was passed:
Resolution
That:
The Board award Nad-Core Environmental Shredding Ltd. the contract to shred an estimated 900 tonnes of bulky waste materials in 2026 at a net cost of $108,900.00 plus HST.
Moved by: James Brose
Seconded by: Andrew Plummer
Carried

11. <u>Leachate System Refurbishment (Report 26-A-10)</u>
A resolution was passed:
Resolution
That:
The Board approves the leachate treatment system refurbishment of cells 2, 3 and 4 which includes:
- Labour and supplies provided by Aqua Treatment Technologies Inc. in the amount of $78,000.00 plus HST.
- The supply and delivery of approximately 450 cubic yards of ¼" - ½" round washed pea stone to Bonnechere Excavating Inc. in the amount of $27,688.50 plus HST.

- The supply and delivery of approximately 1000 cubic yards of filter sand to Summit Services Inc. in the amount of $18,250.00 plus HST.

Moved by: Andrew Plummer
Seconded by: James Brose
Carried

12. <u>Landfill Expansion & Leachate Treatment System Update (Verbal)</u>

Staff provided an update on current landfill operations and approvals for landfill and leachate system expansion. A letter was sent to WSP (March 25, 2026) regarding the Centre's concerns related to project timelines.

MPP Denault provided an update via e-mail on March 25, 2026, regarding the status of the Centre's landfill expansion project.

A resolution was passed:
Resolution
That:
Effective May 15th, 2026, OVWRC will no longer accept asbestos in the landfill due to limited space at this time.
Moved by: Andrew Plummer
Seconded by: James Brose
Carried

A resolution was passed:
Resolution
That:
OVWRC will accept residual material from Emterra recycling program at a cost of 3 times the partner rate to a maximum weight of 5 tonnes per month.
Moved by: Andrew Plummer
Seconded by: Murray Rutz
Carried

13. <u>Information Items</u>

a. PLC Meeting Minutes – February 26, 2026
b. Letter to MPP Denault, Blue Box Transition, March 3, 2026 – A response was received from MPP Denault's office on March 20, 2026, via e-mail.
c. 2026 Health & Safety Trends Report (Handout)

14. <u>Next Meeting</u>

May 28, 2026, 3:00 p.m.

<u>Motion to Conclude</u>
Moved by: Murray Rutz
Seconded by: James Brose
Carried

Meeting concluded at 4:05 p.m.

Minutes Prepared By: Elizabeth Graham

Distribution: All Present

CAO's/Treasurers
Welch & Company