



## Ottawa Valley Waste Management Board Minutes January 29, 2026

A meeting of the above Board was held at 3:06 p.m. on the above date, with the following persons in attendance:

### **Ottawa Valley Waste Management Board:**

Steve Bennett, Chairperson, Township of Laurentian Valley  
Murray Rutz, Member, Vice-Chairperson, Town of Petawawa  
Andrew Plummer, Member, City of Pembroke  
Janet Reiche-Schoenfeldt, Alternate, Township of North Algona Wilberforce

### **Ottawa Valley Waste Recovery Centre:**

Laurie Benjamin, General Manager  
Elizabeth Graham, Communications and Special Waste Supervisor  
Ron McMillan, Operations Supervisor

Jack Wilson, Township of Laurentian Valley, PLC Member

### **Regrets:**

James Brose, Member, Township of North Algona Wilberforce  
Daniel Burke, Ottawa Valley Waste Recovery Centre

### **Quorum**

The attendance of at least two-thirds of the members of the Board representing the parties hereto shall constitute a quorum at the Board meeting. A quorum is in attendance for today's meeting.

### **Votes**

For today's meeting the total number of votes is 12, all matters coming before the Board for approval or consideration shall be decided by a majority vote of greater than 50% of the total votes taken regarding any matter before the Board for decision where such majority vote represents a majority vote of greater than 50% of the parties voting.

### **1. Approval of January 29, 2026 Meeting Agenda**

**Moved by:** Andrew Plummer

**Seconded by:** Murray Rutz

That the January 29, 2026 agenda be approved as amended.

9b. Leachate Treatment System Update (Report 26-A-06)

**Carried**

### **2. Declaration of Pecuniary Interest**

None.

**3. Chair and Vice-Chair Elections (Report 26-A-01)**

A resolution was passed:

**Resolution**

**That:**

The Board appoints the General Manager as the presiding officer in order to carry out the election of a Chair in accordance with the approved election policy.

**Moved by:** Murray Rutz

**Seconded by:** Andrew Plummer

**Carried**

A resolution was passed:

**Resolution**

**That:**

Steve Bennett of Laurentian Valley be elected to the position of Chair of the Ottawa Valley Waste Management Board for 2026.

**Moved by:** Murray Rutz

**Seconded by:** Andrew Plummer

**Carried**

A resolution was passed:

**Resolution**

**That:**

Murray Rutz of the Town of Petawawa be elected to the position of Vice-Chair of the Ottawa Valley Waste Management Board for 2026.

**Moved by:** Andrew Plummer

**Seconded by:** Janet Reiche-Schoenfeldt

**Carried**

**4. Approval of November 27, 2025 Meeting Minutes**

**Moved by:** Murray Rutz

**Seconded by:** Andrew Plummer

That the Minutes of November 27, 2025 meeting be adopted as presented.

**Carried**

**5. Disclosure – Ethical Conduct (Report 26-A-02)**

This report was presented for information purposes only.

**6. Board Remuneration and Expenses (Report 26-A-03)**

This report was presented for information purposes only.

**7. 2025 Tonnage Reports**

This report was presented for information purposes only.

**8. Quarterly Finance Reports (Report 26-A-05)**

This report was presented for information purposes only.

**9. Landfill Expansion & Leachate Treatment System Update**

Staff provided an update on the status of landfill expansion.

**9b. Leachate Treatment System Update (Report 26-A-06)**

This report was presented for information purposes only.

**10. Long-term Waste Management Feasibility Study (Report 26-A-04)**

A resolution was passed:

**Resolution**

**That:**

The Board prioritizes the landfill options for the long-term waste management feasibility study.

<b>Option</b>	<b>Priority (1 - Highest Priority)</b>	<b>Do Not Pursue</b>
Expand – East of Current Landfill (Into C&D)	1	
Expand – North Algona Wilberforce	2	
Transfer Station (Export)		X
New Waste Management Facility		X

**Moved by:** Andrew Plummer

**Seconded by:** Janet Reiche-Schoenfeldt

**Carried**

**11. Blue Box Transition – Promotion & Education Update (Verbal)**

Staff provided an update on communication and outreach related to blue box transition. The Board directed staff to send a letter to MPP Denault to inform his office about the concerns related to the blue box transition.

**12. Information Items**

a. Audit Letter, Welch LLP, December 5, 2025

b. PLC Meeting Minutes, December 11, 2025

c. OVWRC Media Release, OVWRC Service Awards (January 16, 2026) – The Board acknowledged staff’s years of service and appreciate their dedication to the Centre.

**13. Next Meeting**

March 26, 2026, 3:00 p.m.

**Motion to Conclude**

**Moved by:** Andrew Plummer

**Seconded by:** Murray Rutz

**Carried**

Meeting concluded at 4:05 p.m.

Minutes Prepared By: Elizabeth Graham

Distribution: All Present

CAO’s/Treasurers

Welch & Company