



Ottawa Valley Waste Management Board Minutes June 19, 2025

A meeting of the above Board was held at 3:40 p.m. on the above date, with the following persons in attendance:

Ottawa Valley Waste Management Board:

Steve Bennett, Chairperson, Township of Laurentian Valley
Murray Rutz, Member, Vice-Chairperson, Town of Petawawa
Andrew Plummer, Member, City of Pembroke

Ottawa Valley Waste Recovery Centre:

Laurie Benjamin, General Manager
Elizabeth Graham, Communications and Special Waste Supervisor
Ron McMillan, Operations Supervisor

Jack Wilson, Township of Laurentian Valley, PLC Member

Regrets:

James Brose, Member, Township of North Algona Wilberforce

Quorum

The attendance of at least two-thirds of the members of the Board representing the parties hereto shall constitute a quorum at the Board meeting. A quorum is in attendance for today's meeting.

Votes

For today's meeting the total number of votes is 11, all matters coming before the Board for approval or consideration shall be decided by a majority vote of greater than 50% of the total votes taken regarding any matter before the Board for decision where such majority vote represents a majority vote of greater than 50% of the parties voting.

1. Approval of June 19, 2025 Meeting Agenda

Moved by: Murray Rutz

Seconded by: Andrew Plummer

That the June 19, 2025 agenda be approved as amended.

11c. Closed Session – Personnel Matters Regarding an Identifiable Individual

Carried

2. Declaration of Pecuniary Interest

None.

3. Approval of March 20, 2025 Meeting Minutes

Moved by: Murray Rutz

Seconded by: Andrew Plummer

That the Minutes of March 20, 2025 meeting be adopted as presented.

Carried

4. Quarterly Tonnage Reports

This report was presented for information purposes only.

5. Quarterly Finance Reports (Report 25-A-12)

This report was presented for information purposes only.

6. Corporate Policies

6a. Policy A-04 – Workplace Discrimination and Harassment

A resolution was passed:

Resolution

That:

The Board approve Corporate Policy A-04, Workplace Discrimination and Harassment.

Moved by: Murray Rutz

Seconded by: Andrew Plummer

Carried

6b. Policy A-09 – Violence in the Workplace

A resolution was passed:

Resolution

That:

The Board approve Corporate Policy A-09, Violence in the Workplace.

Moved by: Andrew Plummer

Seconded by: Murray Rutz

Carried

6c. Policy A-10 – Integrated Accessibility Standards Policy

A resolution was passed:

Resolution

That:

The Board approve Corporate Policy A-10, Integrated Accessibility Standards Policy.

Moved by: Murray Rutz

Seconded by: Andrew Plummer

Carried

6d. Corporate Policy E-02 – Statutory and Paid Holidays

A resolution was passed:

Resolution

That:

The Board approve Corporate Policy E-02 Statutory and Paid Holidays.

Moved by: Andrew Plummer

Seconded by: Murray Rutz

Carried

7. Hazardous Waste Disposal Tender (Report 25-A-13)

A resolution was passed:

Resolution

That:

That the Board award the tender for Collection and Removal of Household Hazardous Waste to GFL

Environmental Services Inc. for a two-year term with the option to extend for two 1-year terms.

That the Board accept staff's recommendation to no longer provide Event Days for the collection of hazardous waste.

Moved by: Murray Rutz

Seconded by: Andrew Plummer

Carried

8. Scale Replacement (Report 25-A-14)

This report was presented for information purposes only.

9. Blue Box Transition/Circular Materials Update (Report 25-A-15)

This report was presented for information purposes only.

10. Landfill Expansion Update (Report 25-A-16)

This report was presented for information purposes only.

11. Information Items

a. PLC Meeting Minutes, March 26, 2025

b. Algonquin Park Letter, April 17, 2025

c. Closed Session

A resolution was passed:

Resolution

That:

The Board go into Closed Session to discuss:

a. Personnel Matters Regarding an Identifiable Individual

Moved by: Murray Rutz

Seconded by: Andrew Plummer

Carried

Return to Open Session

A resolution was passed:

Resolution

That:

The Board come out of Closed Session.

Moved by: Andrew Plumer

Seconded by: Murray Rutz

Carried

12. Next Meeting

Call of the Chair.

Motion to Conclude

Moved by: Andrew Plummer

Seconded by: Murray Rutz

Carried

Meeting concluded at 4:36 p.m.

June 19, 2025 OVWMB Meeting

Minutes Prepared By: Elizabeth Graham

Distribution: All Present
 CAO's/Treasurers
 Welch & Company