



Ottawa Valley Waste Management Board Minutes May 11, 2023

A meeting of the above Board was held at 4:30 p.m. on the above date, with the following persons in attendance:

Ottawa Valley Waste Management Board:

Steve Bennett, Chairperson, Township of Laurentian Valley
Andrew Plummer, Vice-Chairperson, City of Pembroke
Theresa Sabourin, Member, Town of Petawawa
James Brose, Member, Township of North Algona Wilberforce

Ottawa Valley Waste Recovery Centre:

Sue McCrae, General Manager
Laurie Benjamin, Diversion and Environmental Compliance Supervisor
Daniel Burke
Elizabeth Graham, Communications & Special Waste Supervisor
Ron McMillan, Operations Supervisor

Public Liaison Committee:

Jack Wilson, PLC Member, Township of Laurentian Valley

Chairperson Steve Bennett, called the meeting to order at 4:30 p.m.

Quorum

The attendance of at least two-thirds of the members of the Board representing the parties hereto shall constitute a quorum at the Board meeting. A quorum is in attendance for today's meeting.

Votes

For today's meeting the total number of votes is 12, all matters coming before the Board for approval or consideration shall be decided by a majority vote of greater than 50% of the total votes taken regarding any matter before the Board for decision where such majority vote represents a majority vote of greater than 50% of the parties voting.

1. Approval of May 11, 2023 Meeting Agenda

Moved by: Andrew Plummer

Seconded by: James Brose

That the May 11, 2023 meeting agenda be approved as amended:

8. Management of Biosolids – Landfill Operations Update

Carried

2. Declaration of Pecuniary Interest

Andrew Plummer declared pecuniary interest for agenda item number six; Tender Award – Paving and Concrete Barrier Curb (Report 23-A-11).

3. Approval of March 30, 2023 Meeting Minutes

Moved by: Andrew Plummer

Seconded by: James Brose

That the Minutes of March 30, 2023 meeting be adopted as presented.

Carried

4. Quarterly Tonnage Reports

This report was presented for information purposes only.

5. Quarterly Financial Reports (Report 23-A-10)

This report was presented for information purposes only.

6. Tender Award – Paving and Concrete Barrier Curb (Report 23-A-11)

The Board accepted staff's recommendation to withdraw the report and to re-tender the paving and concrete barrier curbs.

7. Leachate Treatment System (Verbal)

Staff provided an update on the operation of the Centre's landfill leachate treatment system.

8. Management of Biosolids – Landfill Operations Update

Staff provided an update on the challenges related to the management of biosolids.

9. Wage and Salary Reclassification

A resolution was passed:

Resolution

That:

The Board approves the 2023 Pay Grid as outlined in the attached document as of May 15, 2023.

Moved by: Theresa Sabourin

Seconded by: Andrew Plummer

Carried

10. Information Items

a. Public Liaison Committee Meeting Minutes, April 12, 2023

b. Joint Municipal Media Release, Leaf & Yard Waste, April 19, 2023

11. Next Meeting

Call of the Chair.

12. Closed Session

A resolution was passed:

Resolution

That:

The Board go into Closed Session to discuss:

a. Proposed or Pending Acquisition or Disposition of Land

Moved by: James Brose

Seconded by: Theresa Sabourin

Carried

Return to Open Session

A resolution was passed:

Resolution

That:

The Board come out of Closed Session.

Moved by: Theresa Sabourin

Seconded by: James Brose

Carried

Motion to Conclude

Moved by: Andrew Plummer

Seconded by: James Brose

Carried

Meeting concluded at 5:29 p.m.

Minutes Prepared By: Elizabeth Graham

Distribution: All Present

CAO's/Treasurers

Welch & Company