



Ottawa Valley Waste Management Board
Minutes
March 18th, 2021

A meeting of the above Board was held at the Ottawa Valley Waste Recovery Centre at 4:30 p.m. on the above date, with the following persons in attendance:

Steve Bennett, Chairperson	Township of Laurentian Valley
Tom Mohns, Vice-Chairperson	Town of Petawawa
Andrew Plummer, Member	City of Pembroke
James Brose, Member	Township of North Algona Wilberforce
Sue McCrae, General Manager	Ottawa Valley Waste Recovery Centre
Daniel Burke	Ottawa Valley Waste Recovery Centre
Elizabeth Graham, Communications Officer	Ottawa Valley Waste Recovery Centre
Peter Harrington	Welch LLP
Bill Halkett, PLC Member	City of Pembroke

Chairperson Steve Bennett, called the meeting to order at 4:28 p.m.

Quorum

The attendance of at least two-thirds of the members of the Board representing the parties hereto shall constitute a quorum at the Board meeting. A quorum is in attendance for today's meeting.

Votes

For today's meeting the total number of votes is 12, all matters coming before the Board for approval or consideration shall be decided by a majority vote of greater than 50% of the total votes taken regarding any matter before the Board for decision where such majority vote represents a majority vote of greater than 50% of the parties voting.

1. Approval of March 18th, 2021 Meeting Agenda

Moved by: Andrew Plummer

Seconded by: James Brose

15d. OVWRC Media Release, Landfill Gas Collection Expansion Project Finished On-Time and Under Budget, December 17th, 2020

That the March 18th, 2021 meeting agenda be approved as amended.

Carried

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Chair/Vice-Chair Elections (Report 21-A-01)

A resolution was passed:

Resolution

That:

March 18th, 2021 OVWMB Meeting

The Board appoints the General Manager as the presiding officer in order to carry out the election of a Chair in accordance with the approved election policy.

Moved by: Andrew Plummer

Seconded by: James Brose

Carried

A resolution was passed:

Resolution

That:

Steve Bennett of Laurentian Valley be elected to the position of Chair of the Ottawa Valley Waste Management Board for 2021.

Moved by: James Brose

Seconded by: Andrew Plummer

Carried

A resolution was passed:

Resolution

That:

Tom Mohns of Petawawa be elected to the position of Vice-Chair of the Ottawa Valley Waste Management Board for 2021.

Moved by: Andrew Plummer

Seconded by: James Brose

Carried

4. Approval of November 26th, 2020 Meeting Minutes

Moved by: Andrew Plummer

Seconded by: Tom Mohns

That the Minutes of November 26th, 2020 meeting be adopted as presented.

Carried

5. Transfer of Surplus to Reserves

A resolution was passed:

Resolution

That:

The Board approves the transfer of the 2020 operating surplus of \$497,374.32 to the Vehicle & Rolling Stock Reserve as of December 31, 2020.

Moved by: Tom Mohns

Seconded by: Andrew Plummer

Carried

6. Audited Financial Statements

Peter Harrington of Welch LLP reviewed the audited financial statements.

A resolution was passed:

Resolution

That:

The Board approved the 2020 Audited Financial Statements as presented.

Moved by: Andrew Plummer

Seconded by: James Brose

Carried

Peter Harrington left the meeting.

7. Disclosure – Ethical Conduct (Report 21-A-02)

This report was presented for information purposes only.

8. Board Remuneration & Expenses (Report 21-A-03)

This report was presented for information purposes only.

9. 2020 Tonnage Reports

This report was presented for information purposes only.

10. Quarterly Finance Reports (Report 21-A-04)

This report was presented for information purposes only.

11. Construction & Demolition, Leaf & Yard Waste Processing (Grinding) Tender Award (Report 21-A-05)

A resolution was passed:

Resolution

That:

The Board authorize the General Manager to enter into a contract with Northern Bulk Logistics to provide grinding services for construction and demolition and leaf and yard waste material for a 2-year term ending February 26, 2023.

Moved by: Tom Mohns

Seconded by: Andrew Plummer

Carried

12. Landfill Leachate Expansion Update (Verbal)

Staff provided an update on the landfill leachate expansion.

13. 2020 Health & Safety Trends Report (Handout)

This report was presented for information purposes only.

14. Ministry of Environment, Conservation & Parks (MECP) Update

These reports were provided for information purposes only.

15. Information Items

a. 2021 Communication Plans

b. Joint Municipal Media Release, Christmas Tree Collection, December 23rd, 2020

c. Letter to OVWRC from Whitewater Township, RE: Buy-In, February 19th, 2021

16. Next Meeting: Call of Chair

Motion to Conclude

Moved by: Andrew Plummer

Seconded by: Tom Mohns

Carried

Meeting Concluded at 5:20 p.m.

Minutes Prepared By: Elizabeth Graham

Distribution: All Present

CAO's/Treasurers

Welch & Company