



Ottawa Valley Waste Management Board  
Minutes  
June 25<sup>th</sup>, 2020

A meeting of the above Board was held at the Ottawa Valley Waste Recovery Centre at 4:00 p.m. on the above date, with the following persons in attendance:

Steve Bennett, Chairperson	Township of Laurentian Valley
Tom Mohns, Vice-Chairperson	Town of Petawawa
Andrew Plummer, Member	City of Pembroke
James Brose, Member	Township of North Algona Wilberforce
Sue McCrae, General Manager	Ottawa Valley Waste Recovery Centre
Daniel Burke, Finance & Support Services Supervisor	Ottawa Valley Waste Recovery Centre
Elizabeth Graham, Communications Officer	Ottawa Valley Waste Recovery Centre

Chairperson Steve Bennett, called the meeting to order at 4:00 p.m.

#### **Quorum**

The attendance of at least two-thirds of the members of the Board representing the parties hereto shall constitute a quorum at the Board meeting. A quorum is in attendance for today's meeting.

#### **Votes**

For today's meeting the total number of votes is 12, all matters coming before the Board for approval or consideration shall be decided by a majority vote of greater than 50% of the total votes taken regarding any matter before the Board for decision where such majority vote represents a majority vote of greater than 50% of the parties voting.

#### **1. Approval of June 25<sup>th</sup>, 2020 Meeting Agenda**

**Moved by:** Andrew Plummer

**Seconded by:** Tom Mohns

That the June 25<sup>th</sup>, 2020 meeting agenda be approved as amended.

8f. Turtles

**Carried**

#### **2. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

#### **3. Approval of April 29<sup>th</sup>, 2020 Meeting Minutes**

**Moved by:** Andrew Plummer

**Seconded by:** Tom Mohns

That the Minutes of April 29<sup>th</sup>, 2020 meeting be adopted as presented.

**Carried**

#### **4. Tonnage Report**

This report was presented for information purposes.

**5. 1<sup>st</sup> Quarter Financial Report (Report 10-A-07)**

This report was presented for information purposes only.

**6. Perpetual Care (Report 20-A-09)**

A resolution was passed:

**Resolution**

**That:**

The annual budgeted contribution to the Perpetual Care Reserve of \$200,000 is not required going forward.

**Moved by:** James Brose

**Seconded by:** Andrew Plummer

**Carried**

**6a. Financial Liability Assessment – Golder Report**

This report was presented for information purposes only.

**6b. 1<sup>st</sup> Quarter Investment Report**

This report was presented for information purposes only.

**7. Landfill Gas Tender (Report 20-A-10)**

A resolution was passed:

**Resolution**

**That:**

The Board authorize the tender award of the extension to the existing landfill gas collection system to the low bidder, Louis W. Bray Construction in the amount of \$397,250.37. In addition, the Board approve the award for the construction of optional wells #43, #44 and #45 in the amount of \$100,030.08 net of HST rebate. Total bid price net of HST rebate for the full award will be \$457,766.34.

**Moved by:** Tom Mohns

**Seconded by:** Andrew Plummer

**Carried**

**8. Operations Update (Verbal)**

**8a. Scale Traffic**

The Centre put extra steps in to manage scale traffic during peak days in April and May.

**8b. Tire Recycling**

A new tire collector has been secured at the Centre. Trillium Tire will accept any size tire, without rim.

**8c. Vegetation Management with Sheep**

Sheep are being utilized once again for vegetation management on closed areas of the landfill.

**8d. Algonquin Park**

Collection frequency has slowly been increasing as Park services begin to open.

**8e. Organics**

Centre staff have observed an increase in non-compostable material in the green cart. Will work with Municipal Staff and Miller Waste to increase monitoring.

**8f. Turtles**

Staff are closely monitoring on-site turtle activity.

**9. Large Item Collection (Report 20-A-08)**

This report was presented for information purposes only.

**10. Information Items**

- a. Inter-Municipal Group Media Release, Spring Leaf & Yard Waste, April 23<sup>rd</sup>, 2020
- b. Inter-Municipal Group Media Release, Large Item Collection, May 8<sup>th</sup>, 2020

**11. Next Meeting: Call of the Chair**

**Motion to Conclude**

**Moved by:** Tom Mohns

**Seconded by:** James Brose

**Carried**

Meeting Concluded at 5:09 p.m.

Minutes Prepared By: Elizabeth Graham

Distribution: All Present

CAO's/Treasurers

Welch & Company