



Ottawa Valley Waste Management Board
Minutes
February 6th, 2020

A meeting of the above Board was held at the Ottawa Valley Waste Recovery Centre at 4:00 p.m. on the above date, with the following persons in attendance:

Steve Bennett, Chairperson	Township of Laurentian Valley
Tom Mohns, Vice-Chairperson	Town of Petawawa
Andrew Plummer, Member	City of Pembroke
Sue McCrae, General Manager	Ottawa Valley Waste Recovery Centre
Laurie Benjamin, Diversion Supervisor	Ottawa Valley Waste Recovery Centre
Daniel Burke, Finance & Support Services Supervisor	Ottawa Valley Waste Recovery Centre
Graham Desjardins, Maintenance Supervisor	Ottawa Valley Waste Recovery Centre
Elizabeth Graham, Communications Officer	Ottawa Valley Waste Recovery Centre
Ron McMillan, Hauling Supervisor	Ottawa Valley Waste Recovery Centre
Stephen Munro, Landfill Supervisor	Ottawa Valley Waste Recovery Centre
Stephanie Wood, Finance Clerk	Ottawa Valley Waste Recovery Centre
William Halkett, PLC Member	City of Pembroke
Jack Wilson, PLC Member	Township of Laurentian Valley
Andrew Harwood	Golder Associates
Soheil Fatehi	Golder Associates
Regrets:	
James Brose, Member	North Algona Wilberforce Township

Chairperson Steve Bennett, called the meeting to order at 4:02 p.m.

Quorum

The attendance of at least two-thirds of the members of the Board representing the parties hereto shall constitute a quorum at the Board meeting. A quorum is in attendance for today's meeting.

Votes

For today's meeting the total number of votes is 12, all matters coming before the Board for approval or consideration shall be decided by a majority vote of greater than 50% of the total votes taken regarding any matter before the Board for decision where such majority vote represents a majority vote of greater than 50% of the parties voting.

1. Approval of February 6th, 2020 Meeting Agenda

Moved by: Andrew Plummer

Seconded by: Tom Mohns

That the February 6th, 2020 agenda be approved as amended.

12. Laurentian Valley Insurance Premium Increase RE: 2019 Fire Claims

Carried

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Chair/Vice-Chair Elections (Report 20-A-01)

A resolution was passed:

Resolution

That:

The Board appoints the General Manager as the presiding officer in order to carry out the election of a Chair in accordance with the approved election policy.

Moved by: Tom Mohns

Seconded by: Andrew Plummer

Carried

A resolution was passed:

Resolution

That:

Steve Bennett of Laurentian Valley be elected to the position of Chair of the Ottawa Valley Waste Management Board for 2020.

Moved by: Tom Mohns

Seconded by: Andrew Plummer

Carried

A resolution was passed:

Resolution

That:

Tom Mohns of Petawawa be elected to the position of Vice-Chair of the Ottawa Valley Waste Management Board for 2020.

Moved by: Andrew Plummer

Seconded by: Steve Bennett

Carried

4. Approval of November 26th, 2019 Meeting Minutes

Moved by: Tom Mohns

Seconded by: Andrew Plummer

That the Minutes of November 26th, 2019 meeting be adopted as presented.

Carried

5. Presentation – Landfill Leachate Treatment System & Landfill Gas, Golder Associates

A resolution was passed:

Resolution

That:

The Board approves the recommendation from Golder Associates to utilize the SAGR system for expansion of the Landfill Leachate Treatment System; provided staff and the Board are satisfied after a detailed technical review and site visit to an operating SAGR system.

Moved by: Tom Mohns

Seconded by: Andrew Plummer

Carried

Andrew Harwood and Soheil Fatehi of Golder Associates left the meeting.

6. Disclosure – Ethical Conduct (Report 20-A-02)

This report was presented for information purposes only.

7. Board Remuneration & Expenses (Report 20-A-03)

This report was presented for information purposes only.

8. 2019 Tonnage Reports

This report was presented for information purposes only.

9. Quarterly Finance Reports (Report 20-A-04)

This report was presented for information purposes only.

10. Automotive Materials Stewardship – Agreement Extension

A resolution was passed:

Resolution

That:

The Board authorize the General Manager to enter into a further amending agreement with Automotive Materials Stewardship to allow the Centre to continue to receive funding for acceptable materials collected in the Municipal Hazardous or Special Waste Program.

Moved by: Andrew Plummer

Seconded by: Tom Mohns

Carried

11. Response from North Algona Wilberforce RE: Use of Rental Properties

A resolution was passed:

Resolution

That:

The Board supports the proposal outlined in a letter dated January 29th, 2020 to the OVWMB from North Algona Wilberforce whereas the North Algona Wilberforce Fire Department would use 1021 Woito Station Road as a training area.

Moved by: Andrew Plummer

Seconded by: Tom Mohns

Carried

12. Laurentian Valley Insurance Premium Increase RE: 2019 Fire Claims

Chairperson Steve Bennett notified the Board of the increase in insurance policy rates due to the Centre's claims related to the on-site fires in 2019.

13. 2019 Health & Safety Trends Report

This report was provided for information.

14. Information Items

- a. Welch LLP Audit Planning Letter, December 5th, 2019
- b. OVWRC Media Release, Have Yourself a Green Christmas, December 9th, 2019
- c. PLC Meeting Minutes, December 18th, 2019
- d. Inter-Municipal Group Media Release, Christmas Trees, December 27th, 2019

15. Next Meeting – Call of Chair.

Motion to Conclude

Moved by: Tom Mohns

Seconded by: Andrew Plummer

Carried

Meeting Concluded at 5:34 p.m.

February 6th, 2020 OVWMB Meeting

Minutes Prepared By: Elizabeth Graham

Distribution: All Present
 CAO's/Treasurers
 Welch & Company