



Ottawa Valley Waste Management Board
Minutes
March 22nd, 2018

A meeting of the above Board was held at the Ottawa Valley Waste Recovery Centre at 4:00 p.m. on the above date, with the following persons in attendance:

Steve Bennett, Chairperson	Township of Laurentian Valley
Tom Mohns, Vice-Chairperson	Town of Petawawa
Andrew Plummer, Member	City of Pembroke
Melvin Berndt, Member	North Algona Wilberforce Township
Sue McCrae, General Manager	Ottawa Valley Waste Recovery Centre
Laurie Benjamin, Diversion Supervisor	Ottawa Valley Waste Recovery Centre
Daniel Burke, Finance & Support Services Supervisor	Ottawa Valley Waste Recovery Centre
Graham Desjardins, Maintenance Supervisor	Ottawa Valley Waste Recovery Centre
Ron McMillan, Hauling Supervisor	Ottawa Valley Waste Recovery Centre
Stephen Munro, Landfill Supervisor	Ottawa Valley Waste Recovery Centre
Elizabeth Graham, Communications Officer	Ottawa Valley Waste Recovery Centre
William Halkett	PLC Member, Pembroke
Jack Wilson	PLC Member, Laurentian Valley
Charlene Jackson, Treasurer/Deputy CAO	Township of Laurentian Valley
Peter Harrington	Welch LLP

Chairperson, Steve Bennett, called the meeting to order at 4:00 pm.

Quorum

The attendance of at least two-thirds of the members of the Board representing the parties hereto shall constitute a quorum at the Board meeting. A quorum is in attendance for today's meeting.

Votes

For today's meeting the total number of votes is 12, all matters coming before the Board for approval or consideration shall be decided by a majority vote of greater than 50% of the total votes taken regarding any matter before the Board for decision where such majority vote represents a majority vote of greater than 50% of the parties voting.

1. Approval of March 22nd, 2018 Meeting Agenda

Moved by: Andrew Plummer

Seconded by: Tom Mohns

That the March 22nd, 2018 agenda be approved.

Carried

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Approval of February 1st, 2018 Board Minutes

Moved by: Andrew Plummer

Seconded by: Melvin Berndt

That the Minutes of the February 1st, 2018 meeting be adopted as presented.

Carried

4. Transfer of Surplus to Reserves

A resolution was passed:

Resolution

That:

The Board approves the transfer of the 2017 operating surplus of \$366,889.46 to the Vehicle & Rolling Stock Reserve as of December 31, 2017.

Moved by: Tom Mohns

Seconded by: Andrew Plummer

Carried

5. Perpetual Care Investment Update

Charlene Jackson presented the 2017 Perpetual Care Investment Report.

Charlene left the meeting.

6. Audited Financial Statements

Peter Harrington reviewed the 2017 Audited Financial Statements.

Peter left the meeting.

7. Corporate Policy K-07 Closed Meeting Policy

A resolution was passed:

Resolution

That:

The Board approve Corporate Policy K-07 Closed Meeting Policy.

Moved by: Tom Mohns

Seconded by: Melvin Berndt

Carried

8. 2018 Tipping Fees (Revised)

A resolution was passed:

Resolution

That:

The Board approves the revised 2018 Tipping Fees for Partner and Non-Partner Municipalities as per the attached schedules.

Moved by: Andrew Plummer

Seconded by: Melvin Berndt

Carried

9. Operations Update (Verbal)

9a. Update on Surface Water Treatment

Staff provided an update on surface-water treatment.

9b. Pembroke MDF

Staff provided an update on the Pembroke MDF plant.

9c. Forest Management

Staff provided an update on Forest Management on-site.

9d. Bulky Waste Processing (Grinding)

Staff provided an update on the upcoming Bulky Waste Processing tender.

10. Bill 151 – Strategy for Waste Free Ontario Update

10a. Stewardship ON Letter to AMO, February 13th, 2018

Staff provided an update on Bill 151.

11. Information Items

- a. 2018/2019 Collection Schedules (Handout)
- b. Press Release, OVWMB Re-Elects Chair & Vice-Chair, February 16th, 2018
- c. Joint Municipal Press Release, Collection Schedules, February 27th, 2018
- d. 2018 Communication Plans

12. Next Meeting Date - May 9th, 2018 – 4:00 PM

Motion to Conclude

Moved by: Melvin Berndt

Seconded by: Andrew Plummer

Carried

Meeting Concluded at 5:00 PM.

Minutes Prepared By: Elizabeth Graham

Distribution: All Present
CAO's/Treasurers
Welch & Company