



Ottawa Valley Waste Management Board  
Minutes  
November 16<sup>th</sup>, 2017

A meeting of the above Board was held at the Ottawa Valley Waste Recovery Centre at 4:00 p.m. on the above date, with the following persons in attendance:

Steve Bennett, Chairperson	Township of Laurentian Valley
Tom Mohns, Vice-Chairperson	Town of Petawawa
Deborah Farr, Alternate	North Algona Wilberforce Township
Sue McCrae, General Manager	Ottawa Valley Waste Recovery Centre
Laurie Benjamin, Diversion Supervisor	Ottawa Valley Waste Recovery Centre
Daniel Burke, Finance & Support Services Supervisor	Ottawa Valley Waste Recovery Centre
Graham Desjardins, Maintenance Supervisor	Ottawa Valley Waste Recovery Centre
Ron McMillan, Hauling Supervisor	Ottawa Valley Waste Recovery Centre
Elizabeth Graham, Communications Officer	Ottawa Valley Waste Recovery Centre
William Halkett	PLC Member, Pembroke
Regrets:	
Melvin Berndt, Member	North Algona Wilberforce Township
Andrew Plumber	City of Pembroke

Chairperson, Steve Bennett, called the meeting to order at 4:00 pm.

**Quorum**

The attendance of at least two-thirds of the members of the Board representing the parties hereto shall constitute a quorum at the Board meeting. A quorum is in attendance for today's meeting.

**Votes**

For today's meeting the total number of votes is 11, all matters coming before the Board for approval or consideration shall be decided by a majority vote of greater than 50% of the total votes taken regarding any matter before the Board for decision where such majority vote represents a majority vote of greater than 50% of the parties voting.

**1. Approval of November 16<sup>th</sup>, 2017 Meeting Agenda**

**Moved by:** Tom Mohns

**Seconded by:** Deborah Farr

That the November 16<sup>th</sup>, 2017 agenda be approved as amended.

3a. Presentation of Training Certificate to Staff

**2. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

**3. Approval of October 11<sup>th</sup>, 2017 Meeting Minutes**

**Moved by:** Tom Mohns

**Seconded by:** Steve Bennett

That the Minutes of the October 11<sup>th</sup>, 2017 meeting be adopted as presented.

**Carried**

**3a. Presentation to Staff**

Maintenance Supervisor, Graham Desjardins, was presented with his Solid Waste Association of North America Landfill Operator Training Certificate.

**4. Quarterly Tonnage Summaries**

This report was presented for information purposes only.

**5. Quarterly Finance Update**

This report was presented for information purposes only.

**6. Introduction of Draft Budget**

A resolution was passed:

**Resolution**

**That:**

The Board approves the 2018 Tipping Fees for Partner and Non-Partner Municipalities as per the attached schedules.

**Moved by:** Tom Mohns

**Seconded by:** Deborah Farr

**Carried**

A resolution was passed:

**Resolution**

**That:**

The Board approves the 2018 Pay Grid as outlined in the attached document.

**Moved by:** Tom Mohns

**Seconded by:** Deborah Farr

**Carried**

**7. Municipal Hazardous or Special Waste Contract (Report 17-A-15)**

A resolution was passed:

**Resolution**

**That:**

That the Board authorizes a contract extension for the pick-up and removal of household hazardous waste through Drain-All Ltd. for a two year period until December 31, 2019 with the provision that the parties would be able to re-negotiate should there be any Provincial legislative changes affecting service funding or delivery requirements during the term of the agreement.

**Moved by:** Tom Mohns

**Seconded by:** Deborah Farr

**Carried**

**8. Municipal Contraction Recycling Audits (Report 17-A-15)**

This report was provided for information purposes only.

**9. Bill 151 Strategy for Waste Free Ontario Update**

Staff provided an update on Bill 151.

**10. Information Items**

- a. Joint Municipal Press Release, Fall Leaf & Yard Waste Collection, October 16<sup>th</sup>, 2017

**11. Next Meeting Date – Call of Chair**

**Motion to Conclude**

**Moved by:** Tom Mohns

**Seconded by:** Deborah Farr

**Carried**

Meeting Concluded at 5:40 p.m.

Minutes Prepared By: Elizabeth Graham

Distribution: All Present  
                  CAO's/Treasurers  
                  Welch & Company