



Ottawa Valley Waste Management Board  
Minutes  
October 11<sup>th</sup>, 2017

A meeting of the above Board was held at the Ottawa Valley Waste Recovery Centre at 4:00 p.m. on the above date, with the following persons in attendance:

Steve Bennett, Chairperson	Township of Laurentian Valley
Tom Mohns, Vice-Chairperson	Town of Petawawa
Andrew Plummer, Member	City of Pembroke
Melvin Berndt, Member	North Algona Wilberforce Township
Sue McCrae, General Manager	Ottawa Valley Waste Recovery Centre
Laurie Benjamin, Diversion Supervisor	Ottawa Valley Waste Recovery Centre
Daniel Burke, Finance & Support Services Supervisor	Ottawa Valley Waste Recovery Centre
Graham Desjardins, Maintenance Supervisor	Ottawa Valley Waste Recovery Centre
Ron McMillan, Hauling Supervisor	Ottawa Valley Waste Recovery Centre
Stephen Munro, Landfill Supervisor	Ottawa Valley Waste Recovery Centre
Elizabeth Graham, Communications Officer	Ottawa Valley Waste Recovery Centre
William Halkett	PLC Member, Pembroke
Jack Wilson	PLC Member, Laurentian Valley

Chairperson, Steve Bennett, called the meeting to order at 4:02 pm.

**Quorum**

The attendance of at least two-thirds of the members of the Board representing the parties hereto shall constitute a quorum at the Board meeting. A quorum is in attendance for today's meeting.

**Votes**

For today's meeting the total number of votes is 11, all matters coming before the Board for approval or consideration shall be decided by a majority vote of greater than 50% of the total votes taken regarding any matter before the Board for decision where such majority vote represents a majority vote of greater than 50% of the parties voting.

**1. Approval of October 11<sup>th</sup>, 2017 Meeting Agenda**

**Moved by:** Andrew Plummer

**Seconded by:** Tom Mohns

That the October 11<sup>th</sup>, 2017 agenda be approved as amended.

4a. Markets Update

10b. Landfill Gas Incident

**2. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

**3. Approval of June 28<sup>th</sup>, 2017 Meeting Minutes**

**Moved by:** Andrew Plummer

**Seconded by:** Melvin Berndt

That the Minutes of the June 28<sup>th</sup>, 2017 meeting be adopted as presented.

**Carried**

**4. YTD Budget Update**

Staff provided an update on the 2017 Budget with year to date actuals.

**4a. Markets Update**

Staff provided an update on the markets for recyclable material.

**5a. Tenders – Paving**

A resolution was passed:

**Resolution**

**That:**

The Board accept H&H Construction as the acceptable bidder in response to the Paving Tender in the amount of \$49,120 (includes HST).

**Moved by:** Tom Mohns

**Seconded by:** Melvin Berndt

**Carried**

**5b. Tenders – Loader**

A resolution was passed:

**Resolution**

**That:**

The Board awards the Landfill Loader Tender 2017-04 to the low acceptable bidder, J.R. Brisson Equipment, for the purchase of a 2018 Case 721G z-bar wheeled loader.

**Moved by:** Andrew Plummer

**Seconded by:** Melvin Berndt

**Carried**

**6. Disposal of Assets (Report 17-A-10)**

A resolution was passed:

**Resolution**

**That:**

The Board approves the sale of the following assets:

1. 1999 International Dump Truck
2. 2006 Bobcat
3. 2007 Hauling/Utility Trailer
4. 2005 Chev Pick Up

**Moved by:** Tom Mohns

**Seconded by:** Andrew Plummer

**Carried**

**7. Perpetual Care Investment Update (Report 17-A-10)**

Staff provided research on options for perpetual care investments. No changes were recommended to the current investments.

**7a. Investment Report – 2<sup>nd</sup> Quarter**

The Board received the second quarter investment report provided by Laurentian Valley.

**8. Corporate Policy D-03 – Benefit and Service Continuation during Short and Long Term Disability**

A resolution was passed:

**Resolution**

**That:**

The Board approve Corporate Policy D-03 Benefit and Service Continuation During Short & Long Term Disability.

**Moved by:** Melvin Berndt

**Seconded by:** Andrew Plummer

**Carried**

**9. Bill 151 – Strategy for Waste Free Ontario Update**

Staff provided an update on Bill 151.

**9a. MOECC Letter RE: First Phase Transition – Direction for Proposal of Amended Blue Box Program Plan, August 14<sup>th</sup>, 2017**

The Board received this correspondence for information purposes.

**9b. RPRA Press Release, August 22<sup>nd</sup>, 2017**

The Board received this correspondence for information purposes.

**10. Leachate Treatment System Update (Presentation)**

Staff provided an update on recent maintenance to the Leachate Treatment System.

**10a. Exceedance of Phenol Concentrations, E-Mail from MOECC, July 14<sup>th</sup> & August 15<sup>th</sup>, 2017**

Staff reviewed correspondence from the MOECC regarding recent exceedance of phenol concentrations.

**10b. Landfill Gas Incident**

Staff provided an update on a recent landfill gas health and safety incident.

**11. Information Items**

a. Joint Municipal Press Release, Fall Large Item, September 1<sup>st</sup>, 2017

b. OVWRC Press Release, Anniversary Open House, September 21<sup>st</sup>, 2017 – Chair Steve Bennett acknowledged the work done by staff for the recent 15 year anniversary open house.

c. PLC Meeting Minutes – September 21<sup>st</sup>, 2017

**12. Next Meeting Date – November 16<sup>th</sup>, 2017 – 4:00 PM**

**Motion to Conclude**

**Moved by:** Melvin Berndt

**Seconded by:** Tom Mohns

**Carried**

Meeting Concluded at 5:06 p.m. Melvin and Tom accompanied OVWRC staff on an on-site tour.

Minutes Prepared By: Elizabeth Graham

**October 11<sup>th</sup>, 2017, OVWMB Meeting Minutes**

Distribution: All Present  
                  CAO's/Treasurers  
                  Welch & Company