



Ottawa Valley Waste Management Board
Minutes
March 29th, 2017

A meeting of the above Board was held at the Ottawa Valley Waste Recovery Centre at 4:00 p.m. on the above date, with the following persons in attendance:

Steve Bennett, Chairperson	Township of Laurentian Valley
Tom Mohns, Vice-Chairperson	Town of Petawawa
Melvin Berndt, Member	North Algona Wilberforce Township
Andrew Plummer, Member	City of Pembroke
Sue McCrae, General Manager	Ottawa Valley Waste Recovery Centre
Laurie Benjamin, Diversion Supervisor	Ottawa Valley Waste Recovery Centre
Daniel Burke, Finance & Support Services Supervisor	Ottawa Valley Waste Recovery Centre
Graham Desjardins, Maintenance Supervisor	Ottawa Valley Waste Recovery Centre
Ron McMillan, Acting Hauling Supervisor	Ottawa Valley Waste Recovery Centre
Stephen Munro, Landfill Supervisor	Ottawa Valley Waste Recovery Centre
Elizabeth Graham, Communications Officer	Ottawa Valley Waste Recovery Centre
William Halkett	PLC Member, Pembroke
Jack Wilson	PLC Member, Laurentian Valley
Charlene Jackson	Township of Laurentian Valley
Peter Harrington	Welch LLP

Chairperson, Steve Bennett, called the meeting to order at 4:00 pm.

Quorum

The attendance of at least two-thirds of the members of the Board representing the parties hereto shall constitute a quorum at the Board meeting. A quorum is in attendance for today's meeting.

Votes

For today's meeting the total number of votes is 12, all matters coming before the Board for approval or consideration shall be decided by a majority vote of greater than 50% of the total votes taken regarding any matter before the Board for decision where such majority vote represents a majority vote of greater than 50% of the parties voting.

1. Approval of March 29th, 2017 Meeting Agenda

Moved by: Andrew Plummer

Seconded by: Tom Mohns

That the March 29th agenda be approved as amended.

3b. Transfer of Surplus to Reserves (Resolution)

6c. Tonnage Comparison

13. Canadian Waste Management Request to Set Non-Partner Recyclables Tipping Fee
Carried

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Approval of February 1st, 2017 Meeting Minutes

Moved by: Andrew Plummer

Seconded by: Melvin Berndt

That the Minutes of the February 1st, 2017 meeting be adopted as presented.

Carried

3b. Transfer of Surplus to Reserves

A resolution was passed:

Resolution

That:

The Board approves the transfer of the 2016 operating surplus of \$544,346.55 to the Vehicle & Rolling Stock Reserve as of December 31, 2016.

Moved by: Andrew Plummer

Seconded by: Melvin Berndt

Carried

4. Perpetual Care Investment Update – Charlene Jackson, Township of Laurentian Valley

Charlene Jackson, Township of Laurentian Valley Treasurer/Deputy Clerk provided an update on the landfill Perpetual Care Investment Fund.

Charlene left the meeting.

5. Audited Financial Statements – Peter Harrington, Welch LLP

Peter Harrington, Welch LLP, presented the 2016 Audited Financial Statements.

Peter left the meeting.

6. Accounts Receivable Collections Update

a. Terms of Payment, February 15th, 2017 Letter to OVWRC Commercial Clients

Staff reviewed recent correspondence that was distributed to commercial account holders.

b. Updated Accounts Receivable

The Board was provided an updated Accounts Receivable list. Staff reviewed accounts that are 60+ days.

c. Tonnage Comparison

Staff provided the Board with a graph outlining year over year tonnage comparisons.

7. Compost Screener Purchase

A resolution was passed:

Resolution

That:

The Board approves the purchase of a McCloskey Screener from Gedco Excavating Ltd. in the

amount of \$95,000 plus shipping.

Moved by: Tom Mohns

Seconded by: Andrew Plummer

Carried

8. Bill 151 – Strategy for Waste Free Ontario Update

Staff provided an update on Bill 151.

9. Automotive Materials Stewardship Agreement (Report 17-A-05)

A resolution was passed:

Resolution

That:

The Board authorizes the General Manager to sign the Municipal Automotive Materials Services Agreement with Automotive Materials Stewardship (AMS) which provides funding for select automotive product recycling.

Moved by: Tom Mohns

Seconded by: Melvin Berndt

Carried

10. Landfill Operations

a. Leachate Treatment System Update (Presentation)

Staff provided the Board with an update on the Leachate Treatment System. Extensive work is being completed to manage the increased water flow with Spring melt as well as managing the temperature of the water that is being treated.

b. February 16, 2017, MOECC, ECA Amendment (cell 7)

Staff provided an update on landfill operations. It is expected that landfill operations will move into Cell 7 by July.

11. 2017/2018 Collection Schedules – Petawawa, Pembroke, Laurentian Valley (Handout)

Copies of the collection schedules were provided to the Board.

12. Information Items

a. OVWRC - Press Release, February 10th, 2017, 15 Year Service Awards

b. Joint Municipal – Press Release, February 28th, 2017, Collection Schedules

c. OVWRC MRF Capacity, February 27th, 2017 Letter to Matthew Dean, Canadian Waste Management

d. Article, March 7th, 2017, Ottawa Valley Business, Recyclable Materials Collection Tender Results

e. Article, March 13th, 2017, Renfrew Mercury, Town of Renfrew Cancels Recycling Tender

f. Article, March 14th, 2017, Arnprior Chronicle Guide, Arnprior Awards Recycling Contract to Second Lowest Bidder

13. Canadian Waste Management Request to Set Recyclables Tipping Fee

A resolution was passed:

Resolution

That:

The non-partner tip fee rate for recyclables be held at the 2017 rate for the next 5 years.

Moved by: Andrew Plummer

Seconded by: Melvin Berndt

Carried

14. Next Meeting Date – May 3rd, 2017 – 4:00 PM

Motion to Conclude

Moved by: Melvin Berndt

Seconded by: Andrew Plummer

Carried

Meeting Concluded at 5:33 p.m.

Minutes Prepared By: Elizabeth Graham

Distribution: All Present
CAO's/Treasurers
Welch & Company