



Ottawa Valley Waste Management Board
Minutes
February 10th, 2016

A meeting of the above Board was held at the Ottawa Valley Waste Recovery Centre at 4:00 p.m. on the above date, with the following persons in attendance:

Steve Bennett, Chairperson	Township of Laurentian Valley
Tom Mohns, Vice-Chairperson	Town of Petawawa
Melvin Berndt, Member	North Algona Wilberforce Township
Andrew Plummer, Member	City of Pembroke
Sue McCrae, General Manager	Ottawa Valley Waste Recovery Centre
Laurie Benjamin, Diversion Supervisor	Ottawa Valley Waste Recovery Centre
Graham Desjardins, Maintenance Supervisor	Ottawa Valley Waste Recovery Centre
Steve Munro, Operations Supervisor	Ottawa Valley Waste Recovery Centre
Larry Walters, Senior Financial Officer	Ottawa Valley Waste Recovery Centre
Elizabeth Graham, Communications Officer	Ottawa Valley Waste Recovery Centre

Chairperson, Steve Bennett, called the meeting to order at 4:00 pm.

Quorum

The attendance of at least two-thirds of the members of the Board representing the parties hereto shall constitute a quorum at the Board meeting. A quorum is in attendance for today's meeting.

Votes

For today's meeting the total number of votes is 12, all matters coming before the Board for approval or consideration shall be decided by a majority vote of greater than 50% of the total votes taken regarding any matter before the Board for decision where such majority vote represents a majority vote of greater than 50% of the parties voting.

1. Approval of February 10th, Meeting Agenda

Moved by: Andrew Plummer

Seconded by: Tom Mohns

That the February 10th agenda be approved as amended.

5. Purchasing Policy
6. 2016 Communication Plans
7. 2015 Health & Safety Trends
8. Closed Session – Litigation or Potential Litigation

Carried

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Approval of Board Minutes

Moved by: Andrew Plummer

Seconded by: Melvin Berndt

That the Minutes of the January 27th meeting be adopted as presented.

Carried

4. 2016 Budget

A resolution was passed:

Resolution

That:

The Board approved in Principal the 2016 Budget as presented.

Moved by: Tom Mohns

Seconded by: Andrew Plummer

Carried

5. Purchasing Policy

A resolution was passed:

Resolution

That:

The Board approve Corporate Policy M-01 Procurement.

Moved by: Melvin Berndt

Seconded by: Andrew Plummer

Carried

6. 2016 Communication Plans

Staff reviewed the 2016 Communication Plans which outline the activities for promotion and education of OVWRC's programs.

7. 2015 Health and Safety Trends Report

Staff reviewed the 2015 Health and Safety Trends Report.

8. Closed Session

A resolution was passed:

Resolution

That:

The Board go into Closed Session to discuss:

a. Litigation or Potential Litigation

Moved by: Melvin Berndt

Seconded by: Andrew Plummer

Carried

9. Next Meeting

March 9th, 2016 – 4:00 PM

Motion to Conclude

Moved by: Andrew Plummer

Seconded by: Tom Mohns

Carried

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Meeting Concluded at 5:11 PM

Minutes Prepared By: Elizabeth Graham

Distribution: All Present
CAO's/Treasurers
Welch & Company